

Secretarial Notes

DMATS Policy Board meeting

Date: Thursday, September 11, 2025
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

☒ Brad Cavanagh (chair) <i>Mayor, City of DBQ</i>	☒ Laura Roussel <i>DBQ City Council</i>	☐ Danny Sprank <i>DBQ City Council</i>	☒ Katy Wethal <i>DBQ City Council</i>
☒ Ric Jones <i>DBQ City Council</i>	☒ David Resnick <i>DBQ City Council</i>	☐ Susan Farber <i>DBQ City Council</i>	☐ Vacant <i>(proxy for DBQ City Council)</i>
☐ Mike Van Milligen** <i>(proxy for DBQ City Council)</i>	☒ Gus Psihoyos** <i>(proxy for DBQ City Council)</i>	☐ Vacant <i>(proxy for DBQ City Council)</i>	☐ Vacant** <i>(proxy for DBQ City Council)</i>
☒ Wally Wernimont** <i>(proxy for DBQ City Council)</i>	☐ Jim Adams <i>Mayor, City of Asbury (proxy John Richey)</i>	☐ John Digman <i>Mayor, City of East DBQ (proxy Bob Seitz)</i>	☐ Brian Lucey <i>Grant County Representative</i>
☒ Harley Pothoff** <i>Transit Rep. (RTA) (proxy Stacie Scott)</i>	☒ Francis Schelfhout** <i>Wisconsin DOT (proxy Justin Johnson)</i>	☒ Doug DeLille <i>Illinois DOT (proxy Katie Smith)</i>	☐ Troy Maggied <i>SWWRPC City Council</i>
☐ Russ Pfab** <i>Small Cities Rep. City of Peosta (Proxy Annette Ekhoft)</i>	☒ Joe Heitkamp <i>Jo Daviess County</i>	☒ Robert Daughters** <i>Jule Transit Rep. (proxy Ryan Knuckey)</i>	☒ Ann McDonough (VC) <i>DBQ County Supervisor (proxy Wayne Kenniker)</i>
☐ Hector Torres-Cacho* <i>Iowa DOT (non-voting member)</i>	☒ Beth Bonz <i>ECIA (proxy Mae Hingtgen)</i>		

Others Present: Paul Uzel, Jason Duba

Staff Present

☒ Chandra Ravada *Non-Voting Member	☒ Dan Fox **Voting member by Proxy	☒ Sarah Berning	☒ Jack Studier *** Attendance by phone
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A quorum was present for DMATS Policy Board

Call to Order

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, September 11, 2025, DMATS Policy Board meeting

Motion by Jones, second by Resnick to approve the revised agenda for the Thursday, September 11, 2025, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, July 10, 2025 meeting

Motion by Pothoff, second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday, July 10, 2025, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve resolution for adopting Iowa Department of Transportation (IADOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS)

Ravada referred to the resolution stating MPO staff are recommending following the IA DOT safety targets for 2025. Ravada stated if the Board would prefer DMATS could establish their own safety targets. Although staff suggest the Board adopts the IA DOT safety targets.

Motion by McDonough, second by Resnick to approve the resolution for adopting Iowa Department of Transportation (IADOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

Review/Approve DMATS LRTP 2055 Draft Introduction Chapter 1

Fox presented the DMATS LRTP Chapter 1 Introduction for review and comments. Fox continued with reviewing the vision, goals, objectives, and performance measures. Fox stated the planning process within the LRTP will be changing due to some federal transportation legislation that has passed. The plan will follow a more performance-based planning, emphasizing measuring and managing the systems performance.

Fox said that taking into consideration of the federal requirements outlines in the FAST ACT, the feedback for the public and Board members, the following guiding principles were identified.

- Access to Opportunity
- Economic Development
- Public Health
- Mode Choice
- System Maintenance
- Environment
- Safety
- Efficiency
- Technology

Fox stated the ideal is, each goal has an objective, a performance measure and a target or desire direction that DMATS hopes to achieve.

Fox stated that Board members have one month to review and provide comments.

Motion by Jones, second by Resnick to approve the DMATS LRTP 2055 Draft Introduction Chapter 1. The motion passed unanimously.

Review/Approve DMATS LRTP 2055 Draft Passenger Transportation Chapter 5

Studier presented the DMATS LRTP 2055 Chapter 5 Passenger Transportation. Studier explained chapter 5 will cover the following things: the study of the transportation network in the DMATS area, provide a general overview of existing conditions for all modes of transportation, highways and roads, transit, bicycle and pedestrian, freight and air travel and highlight ongoing special initiatives and future projects related to passenger transportation system of the area. Studier noted that the Board members have one month to review Chapter 5 and provide comments and changes to staff.

Motion by Jones, second by Resnick to approve the DMATS LRTP 2055 Draft Passenger Transportation Chapter 5. The motion passed unanimously.

Review/Approve DMATS LRTP 2055 Draft Finance Chapter 10

Ravada began his review of the DMATS LRTP Chapter 10, Finance, by noting the DMATS MPO's transportation system improvements are funded through a combination of federal, state and local funds. Ravada stated the process is a four-step process including data collection, data analysis, future projections, and future improvements. Ravada continued with reviewing the following funding sources current and future projected funding status.

Ravada then reviewed where the Cities/Counties derive their local funding revenues from and what their expenditures are for. Ravada noted that cities/counties use the funds to support work for road maintenance, construction and reconstruction, administration, equipment and street debt.

Ravada moved to review the Transit funding projections, noting that the Transit system (The Jule and RTA) do not received large amounts of funding to support their system; therefore, Transit utilizes grants to support operations and maintenance of the system.

Ravada reiterated that the DMATS Board members have one month to review and provide comments to staff, however he asked the Board for approval to submit the draft chapters to the IA, FHWA and FTA for comment and approval.

Motion by Resnick, second by Jones to approve the DMATS LRTP 2050 Draft Finance Chapter 10. The motion passed unanimously.

Review/Approve resolutions for adopting Illinois Department of Transportation (ILDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS)

Ravada referred to the resolution stating MPO staff recommend following the IL DOT safety targets. Ravada explained every year the Iowa, Illinois and Wisconsin DOT's performs a crash analysis test based on the rate of 100 million vehicle miles traveled, where they come up with the baseline for the next five years. Ravada stated if the MPO would perform the same test our baseline would be very close to the DOT's, therefore MPO staff suggest we adopt the DOT's targets.

Motion by Jones, second by Heitkamp to approve the resolution for adopting Illinois Department of Transportation (ILDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously

Comments from public on an item that did not appear on the agenda

Uzel updated the board members on what's happening in the world of rail.

Other Business

No other business.

Adjournment

Motion by Resnick, second by Jones to adjourn the Thursday, September 11, 2025, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:46 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning